

Guernsey Deanery Safeguarding Lead

Person qualities

Approachable and very efficient in passing on matters of concern

Strong on confidentiality

Sound administratively, responding to emails and phone calls in a timely manner

Reasonably unshockable

Competent with a computer (including emails, and Word & pdf documents)

Key tasks

- Actions
 - Reporting all safeguarding concerns to the Diocesan Safeguarding Advisers and local authorities (where appropriate)
 - Provide the local input for the Deanery Safeguarding Policy
 - Ensure all parishes are familiar with the safeguarding requirements (responsible with Bishop, Dean and Diocesan Safeguarding Advisers)
 - Keeping the Dean & Vice-deans aware of any matters of concern
 - Promoting the Deanery Safeguarding Policy
- Point of contact in the Deanery for safeguarding matters including
 - Safeguarding concerns
 - Diocesan Safeguarding Advisers
 - Multi-agency Support Hub (MASH): ensuring that MASH is contacted where there are matters of concern
 - Local authorities (Police, Probation, Committee *for* Health & Social Care, Islands Safeguarding Children Partnership, etc). Reasons for contact include:
 - Ensuring accurate information is known by the Diocese and Deanery regarding someone on a contract
 - Where there is concern by the Police about an individual
 - Where the Anglican Church in Guernsey requires statutory engagement
 - Those on safeguarding contracts and other ex-offenders of concern not on contract
 - For clergy and other local church leaders (eg, churchwardens and Readers/licensed lay ministers)
- Training
 - Liaise with trainers in Guernsey & Canterbury
 - Ensuring training occurs in each parish for volunteers
 - Liaising with the Diocesan Safeguarding Advisers to ensure timely training occurs for clergy & Readers/licensed lay ministers
 - That the training occurs in a suitable venue
- Knowledge
 - To be familiar with the Deanery Safeguarding Policy
 - To be familiar with local legislation relating to safeguarding children, young people and vulnerable adults
 - To be aware of national safeguarding initiatives from the Church of England's National Church Institutions

- Attendance
 - Attend diocesan and national safeguarding training where appropriate
 - Meetings with Diocesan Safeguarding Advisers when in Guernsey and attend meetings in Canterbury as required

Equipment

- Lockable filing cabinet